

Watson Management Services

Move-out Checklist:

Property: _____

Tenant(s): _____

Is water still on? Yes No Is electricity still on? Yes No

The items listed below are specific items to focus on during your move-out presentation. It is very easy to forget or miss items during your move. Use the following guide to ensure important items are addressed. Any items not cleaned may result in a deduction against your security deposit.

ROOM-SPECIFIC ITEMS

Bathrooms:

- Clean Sinks/Tub/Shower
- Clean Toilets
- Clean Vanity Cabinets
- Clean Floors
- Clean Walls/Windows Blind

Kitchen:

- Clean refrigerator
- Wipe cabinets inside & out
- Clean oven & stove top
- Clean range hood/vent
- Clean pantry
- Clean countertops & sink
- Remove items from dishwasher
- Clean top of cabinets
- Clean microwave
- Replace stove trays as needed

Garage & Driveway:

- Remove all items
- Sweep clean
- Remove any oil stains

GENERAL ITEMS

Landscaping:

- Mow Grass, if any
- Trim bushes, as needed
- Remove weeds in rocky areas
- Remove any trash & leaves

Windows:

- Clean/dust window sills
- Clean/dust window blinds
- Vacuum window tracking
- Clean sliding glass doors

Floors:

- Vacuum all carpets
- Sweep/mop all non-carpeted
- Clean under/behind refrigerator
- Clean under/behind stove

Miscellaneous:

- Replace furnace filters
- Clean furnace filter covers
- Clean ceiling fans/blades
- Clean washer/dryer
- Replace light bulbs as needed
- Clean/dust light fixtures
- Remove nails & hooks in walls
- Clean fireplace, if applicable
- Remove any satellite dishes

Walls & Doors

- Vacuum cobwebs and dust
- Wipe down walls as needed
- Clean all baseboards
- Wipe down doors and knobs

Other important notes:

1. Trash should be put at the curb for removal. Any trash in excess of the provided bins should be removed.
2. Mail keys, house keys, and garage door remotes MUST be returned at the time of move-out.
3. A forwarding address MUST be provided at move-out or any fund will be sent to your last known address.
4. You have the right to be at the move-out inspection. Please call our office if you would like to be present.